

**MINUTES**  
**House of Delegates Meeting**  
**April 12, 2025**  
**Columbus, Ohio**

**1. Call to Order**

Speaker of the House Jen Rodis called the meeting to order at 3:03 p.m.

**2. Preliminary Credentials Report**

Executive Director Dave Burke reported that 102 allotted district delegates were eligible for this session of the House.

**3. Acceptance of House Rules**

It was moved and duly seconded to ADOPT the Rules for the House of Delegates. MOTION ADOPTED.

**4. Acceptance of House Agenda**

It was moved and duly seconded to ADOPT the House Agenda. MOTION ADOPTED.

**5. House Appointments**

- a. Parliamentarian: Jackie Compton Bunch
- b. Tellers: Zak Fettman, Courtney Myers, Aimee O'Reilly, Logan Yoho

**6. Roll Call of Delegates**

Dave Burke called the roll; 33 delegates were present.

**7. Reports**

- a. **Treasurer** Larry Schieber reported that 2024 was a year of improvement for OPA's financials with revenues of \$1,494,410 and expenditures of \$1,194,051 for a net income of \$100,359. He acknowledged Dave Burke and OPA staff for their efforts. The Association is fortunate to have a building that continues to grow in value, without a mortgage.
- b. **Ohio Pharmacists Foundation** Chair Jen Rodis shared OPF President Debra Parker's report on her behalf. OPF reported another successful year in providing a variety of quality CPE programs, as well as expanding the goals of entrepreneurship, leadership, public health and fundraising. She acknowledged OPA staff efforts and leadership. The Foundation's financials for 2025 have improved from the previous year, in both revenue and profit. She encouraged continued donations to the Fellowship and Building Funds. She thanked the OPF Board members for their efforts.
- c. **OPA Executive Director and Secretary of the House** Dave Burke congratulated Jen Rodis on a successful term as president, and staff for their efforts during staff changes. He wished only the best to the incoming OPA President Dana Wilkerson and OPA Board of Trustees.

**8. Report of the Resolutions and Bylaws Committee**

Chair Brigid Groves recognized the 2024-2025 Resolutions & Bylaws Committee members. She presented the committee report with the proposed bylaws amendments and resolutions.

- o Of the proposed Bylaws amendments, it was moved and duly seconded to separate out the following Bylaws amendments. MOTION ADOPTED.

- Article VII Section 3.E (Board of Trustees/Meetings of the Board of Trustees/ Place of Meetings) and Article VIII Section 3.C (Executive Committee/Meetings of the Executive Committee/ Place of Meetings)
  - Article IX Section 3.D (Committees/Duties of Standing Committees/Resolutions and Bylaws)
  - Article VI, Section 2.D (Meeting of Members/Meetings of Members/Notice of Special Meetings); Article VII, Section 3.D (Board of Trustees/Meetings of the Board of Trustees/Notice of Meeting); Article VIII, Section 3.B (Executive Committee/Meetings of the Executive Committee/Notice of Meetings)
  - Article VI, Section 1.B.iv (Meetings of Members/House of Delegates/Seating and Tenure)
- Article VII Section 3.E (Board of Trustees/Meetings of the Board of Trustees/ Place of Meetings) and Article VIII Section 3.C (Executive Committee/Meetings of the Executive Committee/ Place of Meetings)
- Meetings shall be held in person and/or virtually by use of authorized communication equipment.
  - It was moved and duly seconded to AMEND. Motion ADOPTED.
- Article IX Section 3.D (Committees/Duties of Standing Committees/Resolutions and Bylaws).
- Resolutions and Bylaws. ~~This committee reviews all resolutions, revising, and rewriting them as necessary to ensure their compliance with these Bylaws. Proposed resolutions shall be presented to this committee no later than sixty-five (65) days prior to the Annual Meeting. The results of the committee's deliberations shall be communicated to the past presidents of the Association, and members of the Board of Trustees for the Association, not later than thirty (30) days prior to the Annual Meeting of the Association. A resolution submitted later than this sixty-five (65) day deadline may be considered by the House of Delegates only with the 2/3 approval of this committee in attendance at the Annual Meeting. This committee shall present a report to the House of Delegates at the Annual Meeting. This committee is charged with reviewing all proposed changes in the Bylaws and other governing documents of the Association and recommending adoption or rejection of such proposals. This committee shall be authorized to correct article and section designations, punctuation, and cross references, and to make such technical and editorial changes as may be necessary to assure accuracy and readability of the Bylaws.~~ This committee reviews all proposed resolutions and proposed amendments to the Bylaws in addition to previously adopted resolutions and the current Bylaws and shall present a report to the House of Delegates at the Annual Meeting which outlines the committee's recommendations. Proposed resolutions shall be presented to this committee no later than sixty-five (65) days prior to the Annual Meeting. The results of the committee's deliberations, including revision and rewriting to ensure compliance with these Bylaws, shall be communicated to the past presidents of the Association and members of the Board of Trustees for the Association, not later than thirty (30) days prior to the Annual Meeting. A resolution submitted later than this sixty-five (65) day deadline may be considered by the House of Delegates only with **majority**

approval of ~~House leadership~~ the Speaker of the House, President-Elect and the Resolutions and Bylaws Committee Chair if submitted at least 24 hours in advance of the House of Delegates at the Annual Meeting. All resolutions shall be adopted by a simple majority vote of the Delegates present and voting at a meeting of the House of Delegates. Proposed amendments to the Bylaws shall follow Article XIII of these Bylaws. This committee shall be authorized to correct article and section designations, punctuation, and cross-references, and to make technical and editorial changes as necessary to ensure accuracy and readability of all resolutions and of the Bylaws.

- It was moved and duly seconded to AMEND. Motion ADOPTED.
- Article VI, Section 2.D (Meeting of Members/Meetings of Members/Notice of Special Meetings); Article VII, Section 3.D (Board of Trustees/Meetings of the Board of Trustees/Notice of Meeting); Article VIII, Section 3.B (Executive Committee/Meetings of the Executive Committee/Notice of Meetings)
  - by any ~~method authorized by law~~ authorized communication method
  - It was moved and duly seconded to REJECT. Motion ADOPTED.
- Article VI, Section 1.B.iv (Meetings of Members/House of Delegates/Seating and Tenure)
  - Any Active, Student, Technician, Life, or Retired member may petition to serve as a Delegate.
  - It was moved and duly seconded to REJECT. Motion ADOPTED.
- Remaining proposed bylaws amendments.
  - It was moved and duly seconded to APPROVE. Motion ADOPTED.

## **ARTICLE I. Name, Mission, and Goals**

### **Section 2. The Goals of the Association shall be:**

- A. To be the voice of pharmacists and pharmacy personnel to protect and advance the profession;
- B. To cultivate passion and foster professional fulfillment for pharmacists and pharmacy personnel;
- C. To strengthen pharmacy practice to optimize medication use;
- D. To inspire pharmacists and pharmacy personnel to be valued and connected members; and
- E. To align operational resources to facilitate the mission and vision of the Association.

## **ARTICLE III. Membership**

**Section 1.** The categories of membership in the Association shall consist of Active, Associate, Student, Life, Honorary, and Retired members. The membership qualifications and membership rights of each category are as follows:

### **A. Active Members**

- i. Qualifications: All persons of good professional standing who have graduated from an accredited college/school of pharmacy and whose dues are paid in full.
- ii. Rights: Every Active Member shall be entitled to hold office and to participate in and vote in any election and at all meetings of the members of the Association.

### **B. Associate Members**

- i. Qualifications: All persons interested in and supporting pharmacy who are not eligible to be Active Members.

- ii. Rights: Every Associate Member shall be entitled to participate in all meetings of the members of the Association but shall not be eligible to vote or hold office in the Association except as provided in Article IX, Section 1.

**C. Student Members**

- i. Qualifications: All students enrolled in any college/school of pharmacy.
- ii. Rights: Every Student Member shall be entitled to participate in all meetings of the members of the Association but shall not be eligible to vote or hold office in the Association, except as specifically provided in Article VI, Section 1B.

**D. Technician Members**

- a. Qualifications: All persons who are a trainee, registered, or certified pharmacy technician or state specified equivalent.
- b. Rights: Every Technician Member shall be entitled to participate in all meetings of the members of the Association but shall not be eligible to vote or hold office in the Association except as provided in Article IX, Section 1.

**E. Life Members**

- i. Qualifications: All Active Members who have been recommended to and approved by the Board of Trustees for Life Membership because of distinguished and long-term service to pharmacy and the Association.
- ii. Rights: Life Members shall not pay dues and shall have the same rights as Active Members.

**F. Honorary Members**

- i. Qualifications: All persons who have been recommended to and approved by the Board of Trustees for honorary membership because of exemplary service to pharmacy.
- ii. Rights: Honorary Members shall be entitled to participate in all meetings of the Association but shall not be eligible to vote or hold office in the Association.

**G. Retired Members**

- i. Qualifications: Any Active Member who has reached the age of 65 years and has retired from the full-time practice of pharmacy may request to be designated as a Retired Member.
- ii. Rights: Retired Members shall have the same rights as Active Members.

**ARTICLE V. Election of Officers and Trustees**

**Section 3. Nominations.** ~~The Member Services and Development~~ Engagement and Experience Committee shall present a slate of at least one, but not more than three, nominees for each office to be filled. This slate shall be presented to the Board of Trustees for approval.

**ARTICLE VII. Board of Trustees**

**Section 3. Meetings of the Board of Trustees.**

## ARTICLE VIII. Executive Committee

**Section 2. Duties.** The Executive Committee shall assist in the management of the Association between Board of Trustee Meetings and shall report to the Board of Trustees on its activities. It shall pass on and approve all bills and shall audit or direct the audit of all ~~books-finances~~ and accounts of the Association and report to the Board of Trustees and to the membership at the Annual Meeting. The Executive Committee shall support, defend, and implement decisions of the Board of Trustees and the House of Delegates.

## ARTICLE IX. Committees

**Section 1. Appointment and Charges.** The President shall appoint ~~the Chair/Co-Chairs,~~ Chair, Co-Chair, ~~as well as and the~~ members of Standing Committees annually ~~in the summer~~ after the OPA Annual Meeting and before committee meetings begin. All Association members shall be eligible to serve as voting committee members. Charges for committees will be assigned by the Executive Committee and communicated by the President to committee chairs annually ~~after the Annual Meeting and~~ before committee meetings begin ~~in the summer~~.

**Section 2. Standing Committees.** The Standing Committees of the Association shall be:

- A. Finance and Planning
- B. Legal and Regulatory
- C. Member ~~Services and Development~~ Engagement and Experience
- D. Resolutions and Bylaws
- E. Practice Advancement and Innovation
- F. Communications
- G. New Practitioner eXperience (NPX)

### Section 3. Duties of Standing Committees.

- A. **Finance and Planning.** ~~The Executive Committee and one other active member of the Association appointed by the President shall constitute the Finance and Planning Committee. The President-Elect shall serve as chair. This committee oversees and makes recommendations on issues of the Associations' finances and long range plans. Each year the President shall convene an ad hoc committee, representative of the Association's membership, to address long range plans. The Immediate Past President shall serve as chair of this ad hoc committee. This committee oversees and provides recommendations on the finances and strategic plan/annual goals for the Association. It is comprised of the Executive Committee and one other active member of the Association appointed by the President with the President-Elect serving as the Chair and the Immediate Past President as the Co-Chair.~~
- B. **Legal and Regulatory.** ~~This committee reviews and recommends legislative action and support or opposition to proposed legislation, rules, or regulations to the Board of Trustees. It provides input on strategy with respect to proposals which occur during each legislative session between meetings of the Board of Trustees. This committee shall solicit the Association's nominations for vacancies on the Board of Pharmacy as provided in Section 4729.02 of the Ohio Revised Code. This committee shall submit a list of not more than five (5) names for each Board of Pharmacy appointment. Vacancies occurring on the list of nominations shall be filled by the Board of Trustees before being presented to the Office of the Governor. This committee guides the development and implementation of advocacy~~

strategies for the Association and reviews and advises legislative action and support or opposition to proposed legislation, rules, or regulations impacting the practice of pharmacy. Special duties shall include soliciting the Association's nominations for vacancies on the Board of Pharmacy and recommending a list of not more than five (5) names for each Board of Pharmacy appointment to the Board of Trustees for approval before being presented to the Office of the Governor.

- C. **Member Services and Development Engagement and Experience.** ~~This committee shall include at least one past president of the Association and one previous award recipient. This committee develops the ways and means of the member experience and strategies for building Association membership. This committee solicits nominations for Association awards and recommends the names of recipients, subject to approval by the Board of Trustees. This committee presents a slate of candidates for the elected offices of the Association in accordance with Article V of these Bylaws. This committee promotes growth and engagement of membership within the Association. Special duties shall include soliciting nominations for Association awards and recommending recipients to the Board of Trustees for approval and presenting a slate of candidates for the elected offices of the Association in accordance with Article V of these Bylaws.~~
- D. **Resolutions and Bylaws.**
- E. **Practice Advancement and Innovation.** ~~This committee works to advance the pharmacy profession through patient-centered, pharmacist-driven innovation focused pharmacist-provided care to improve health outcomes. This committee advances the pharmacy profession by driving, facilitating, and promoting innovation in pharmacist provided care.~~
- F. **Communications.** ~~This committee enhances member connection and promotes the role of pharmacists, technicians, and the Association by delivering strategic messaging to members, external stakeholders, and the general public.~~
- G. **New Practitioner Experience (NPX).** ~~The New Practitioner Experience (NPX) Committee provides leadership, advocacy, networking, and practice development opportunities to pharmacists in their first seven years of practice. All current Ohio Pharmacists Association pharmacist members practicing seven years or less from graduation are members of this committee. This committee serves as a catalyst for the transition from student to pharmacist by providing new practitioners the opportunity to achieve personal and professional growth through leadership, advocacy, networking, and practice development opportunities. It is comprised of all Active members of the Association practicing seven (7) years or less from graduation with a Chair, Co-Chair and advisory team appointed by the President.~~

**Section 4. Special Interest Groups, Workgroups, or Task Forces.** ~~The Board of Trustees may establish Special Interest Groups (SIGs) or Task Forces as necessary to discuss concerns of specialty areas of pharmacy practice or to address specific issues or opportunities in the profession of pharmacy. The Board of Trustees may establish Special Interest Groups (SIGs), Workgroups, or Task Forces as necessary to discuss/address specific issues or opportunities in specialty areas of pharmacy practice or the profession of pharmacy.~~

#####

Chair Groves reported on actions of the 2024 resolutions and presented the 2025 resolutions.

**Resolution 1-25: Former OSHP Executive Vice President, OPA Parliamentarian, and Chair of OPA Resolutions & Bylaws Committee, Bob Parsons, Appreciation**

*ADOPTED unanimously*

**Resolution 2-25: Expressions of Appreciation**

*ADOPTED unanimously*

**Resolution 3-25: OPA-OPF Building LLC Representative**

Submitted and received later than this sixty-five (65) day deadline. Received 2/3 approval of this committee in attendance at the Annual Meeting.

WHEREAS, the Board of Trustees previously (i) determined that the participation of The Ohio Pharmacists Association (the "Association") in a limited liability company with Ohio Pharmacists Foundation would further the tax-exempt purposes of the Association and (ii) authorized the Association to become a member in such a limited liability company;

WHEREAS, OPA-OPF Building LLC (the "LLC") was formed as an Ohio limited liability company;

WHEREAS, the Board of Trustees desires that the Association continue in an Operating Agreement for the LLC and amend the April 21, 2010 Operating Agreement to reflect;

RESOLVED, that the Executive Director is hereby designated as the representative of the Association with respect to the LLC and is authorized to exercise its vote, give consents and in all other respects act on its behalf as a Member and Tax Matters Partner of the LLC. The Board President of the Association may certify such designation to the LLC.

FURTHER RESOLVED, the Executive Director is hereby authorized, on behalf of the Association, to negotiate the terms of, enter into, execute and deliver the Operating Agreement for the LLC with such changes as they, in their sole discretion, may determine are necessary or appropriate.

*ADOPTED unanimously*

**9. Special Order of Remembrance of Deceased Colleagues**

Chair Rodis remembered deceased colleagues with a moment of silence.

**10. New Business.** There was none.

**11. Adjournment**

Chair Rodis adjourned the meeting at 4:44 p.m.



Dave Burke  
Secretary

April 12, 2025