

*Ohio Pharmacists Association
Board of Trustees*

Purpose of Service

To bring district updates and concerns to the OPA Board of Trustees and conversely share with the district membership any updates and issues from OPA, serve the board as a voting member, assist in the development of and then approve policies to govern the organization, to monitor finances, programs and the performance of the organization.

Desired Qualifications of an OPA Trustee

- Past or current involvement in pharmacy associations (local, state, and/or national)
- Strong commitment to key roles and responsibilities of OPA Trustees (see below)

Key Roles and Responsibilities

- Sit as a voting member on the OPA Board of Trustees representing their district.
- Serve as a liaison between Board and district members including reporting updates, activities, and/or concerns from the district, regulatory communicating with district members, and act as a legislative key contact for legislators in their district.
- Assist the OPA Board of Trustees to hire, support and evaluate the Executive Director/CEO.
- Help monitor finances and plan to give the organization a secure future.
- Complete OPA Board Training.
- Attend scheduled board meetings, come prepared and participate in discussion.
- Contribute skills, knowledge and experience when appropriate.
- Listen respectfully to other viewpoints; respect all conflict of interest and confidentiality policies.
- Assist in successor planning to identify potential members for leadership roles.
- Assist the organization in growing membership.
- Act as a liaison between the OPA Board of Trustees and any OPA committee, special interest group, task force and/or workgroup the trustee may be a member of.

Estimated Time Commitment

- The Trustee is *expected* to attend the following meetings:
 - OPA Board Meetings as Trustee (typically 3 in-person and virtual as needed)
 - 3 unexcused meetings may be grounds for dismissal by the Board
[Would require change to the bylaws to include an attendance policy, such as 1st unexcused is call from President, 2nd is warning, 3rd is Board vote to dismiss]
 - OPA Annual Conference & Trade Show, including the OPA House of Delegates
 - OPA Long Range Planning
- The Trustee is *highly encouraged* to attend the following meetings:
 - OPA Midyear Meeting
 - Local association meetings (varies by district)
- Term length:
 - Two-year terms, with a limit of three consecutive terms